

Japanese Knotweed Ltd specialise in the control and eradication of Japanese knotweed and other invasive weeds, throughout the UK. We mitigate the problems that knotweed and other invasive weeds cause for property developers, construction companies, corporate clients, local authorities, housing associations and private homeowners. We pride ourselves on offering the best service in the industry.

We are recruiting for a **Procurement Specialist**, a person experienced in procuring products/services within the excavation/groundwork/land remediation or invasive/amenity weed control industries. Taking the purchasing lead for the company, you will play a strategic role in its profitability and expansion.

You will use all your experience and industry knowledge to set up value-based contracts with existing suppliers and strengthen our supply chain whilst modernising our documentation and procedures.

Japanese Knotweed Ltd people are brilliant – they are self-motivated and dedicated. They are reliable and conscientious, and all share the same vision. Collectively they make us a market leader, energized by delivering an outstanding service to our customers with transparency and accountability. We aspire to employ the best people to work for us, people who can take ownership of their roles and who enjoy doing what they do best, in a friendly and caring workplace.

If this is what you are looking for and you have the required qualities and qualifications, please request a job description and apply.

Skills and Experience

- Procurement knowledge and experience in either excavation related work, land remediation, groundwork, weed control or construction related industries.
- Tendering supply requirements, negotiating and setting up service agreements.
- Buying in a complex and fast paced environment.
- Contract and supplier relationship and performance management experience.
- A strong understanding of procurement procedures to be able to implement and document updates.
- Increase inventory control management procedures and reduce waste.
- Dedicated to providing excellent customer service, ensuring a high level of accuracy/standards, professional, reliable, and willing to go that extra mile.
- CIPS qualified preferred, or equivalent experience.
- Continuous development in quality, cost, delivery, and safety.

General Information

- Working from home, with regional office desks available.
- Reporting to the Operations Director.
- A new role responsible for complete procurement, buying and hire management across the company.
- An opportunity to blueprint and further build a procurement function.

Salary and Benefits

£38,616.00 - £40,980.00 and an attractive Pension Scheme.

25 Days holiday plus bank holidays.

Additional holiday and award for recognition of long service recognition.

Birthday, Christmas, and special occasion gifts.

Company events, team breakfasts.

A generous holiday purchase scheme.

If you are interested in knowing about this job and would like to apply for the role, please contact hr@knotweed.co.uk.